

**California Association for Alcohol/Drug Educators (CAADE)**  
**Addiction Counselor Certification Board of California**

5230 Clark Ave. #3, Lakewood, CA 90712  
Phone: 707-722-2331 • Fax: 562-866-2540  
Email: [office@caade.org](mailto:office@caade.org)



**Certified Addictions Treatment Counselor**

**Exam Eligibility Application**

CAADE is proud to offer Computer-Based Testing for the CATC Exam at nearly 80 locations in California and in many locations throughout the United States. If you have earned your certificate from a CAADE approved college program (or equivalent as approved by the Certification Chair\*), you are eligible to take the CATC exam.

Once you are approved to take the CATC exam, CAADE will email and/or phone with the contact information for Comira, the company that facilitates our testing. The fee for the exam is **\$125** for CAADE registrants/members (testing fee is payable directly to Comira once you are approved). **Non-members** pay the \$125 testing fee plus an additional \$75 non-refundable processing fee payable to CAADE with this application. Comira will collect the testing fee and you will be able to choose a convenient time and place to take your exam. CAADE MEMBERS SHOULD NOT SEND PAYMENT WITH THIS APPLICATION.

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Birth Date (Month/Day/Year): \_\_\_\_\_ Gender: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Ethnicity: \_\_\_\_\_ (write in) (decline to state):

CAADE Accredited Alcohol & Drug Studies Program Completed (or attach proof of equivalency approval\*):

\_\_\_\_\_ Date of Completion/Equivalency approval: \_\_\_\_\_

Social Security #: \_\_\_\_\_ (This will be your Exam ID#)

Have you ever applied to CAADE under another name? \_\_\_ Yes \_\_\_ No If yes, please provide the name(s) used:

\_\_\_\_\_

I verify that the above information and attached documents are true and valid.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*To see equivalency requirements go to CATC Tiers at <http://caade.org/catc-tiers>. The equivalency application is available at <http://caade.org/membership-registration-catc-forms>

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## CATC Exam Eligibility Application Checklist

- \_\_\_\_\_ Copy of certificate from a CAADE approved college ADS program (or equivalency)
- \_\_\_\_\_ Proof of Equivalency if applicable (Equivalency Form available at [www.caade.org](http://www.caade.org))
- \_\_\_\_\_ Completed *CATC Exam Eligibility Application* (page 1 of this form)
- \_\_\_\_\_ Copy of your CAADE Membership/Registration card (if you are not a member and wish to register, please do so before you send this application).
- \_\_\_\_\_ Non CAADE members please send proof of membership from one of the alternate California certifying organizations (you must be registered with a California certifying organization within 6 months of beginning work in the field).
- \_\_\_\_\_ **\*(non-members ONLY include \$75 processing fee payable to CAADE)**

Mail your application, certificate or equivalency, and proof of registration/membership to:

**CAADE CATC Exam – 5230 Clark Ave. #3 – Lakewood, CA 90712**

**\*Non-members ONLY:** If you paid by credit card or PayPal online at [www.caade.org](http://www.caade.org), please include a copy of your receipt. If you choose to pay by check or money order (no cash), please make your check for \$75 payable to “CAADE” and include this with your documents.

**Note:** Beginning February 1<sup>st</sup>, 2012, the CAADE CATC Exam testing fee of \$125 is paid directly to Comira at the time the applicant schedules their exam. All applicants must wait 30 days between test attempts in the event of a failing score. The \$125 fee will be charged for each individual test attempt and will be paid directly to Comira.

*Once you have passed the Certified Addictions Treatment Counselor (CATC) Exam, you have three (3) years to apply for your CATC Certification.*